

Coulston Parish Council

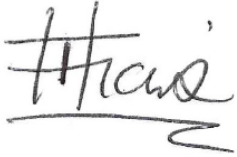
Parish Clerk - Mrs. Tekla Hicks

1 Little Court Lane, Edington, Wiltshire BA13 4PW

Clerk-coulstonpc@outlook.com

Membership: Councillors C Vize (Chair), C Markes (Vice-Chair), C Fisher, M Suter.

You are duly summoned to attend Coulston Parish Council General Meeting on **Monday 7th January 2025 at 7.30pm** to transact the following business at the location of the Coulston Village Hall, Coulston, Westbury, BA13 4NY.



T Hicks,
Parish Clerk & Responsible Financial Officer

AGENDA

| No. | Item |
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| 1. | Apologies To receive and accept apologies for those unable to attend. |
| 2. | Declarations of Interest To receive any declarations of interest under the Parish Council's Code of Conduct issued in accordance with the Localism Act 2011. |
| 3. | Minutes of the previous meeting (i) To approve as a correct record the minutes of the Parish Council meeting held on 5 th November 2024. (ii) To note any matters arising from the minutes of the meeting held on 5 th November 2024. |
| 4. | Reports (i) To note any announcements by the Chair. (ii) To receive an update from the Unitary Councillor, Tamara Reay. (iii) To receive Clerk's report. (iv) To receive up to date external meetings schedule and to decide who will attend meetings. |
| Standing orders will be suspended to allow for public participation | |
| 5. | Public Participation (i) To enable members of the public to address the Council regarding an item on the agenda. (ii) To receive any petitions or deputations. |
| Standing Orders will be reinstated following public participation | |
| 6. | Planning Matters to discuss: (i) Members to receive an update on the planning schedule. (ii) To discuss any planning applications received prior to the meeting. |
| 7. | Maintenance to include items as below: (i) To discuss and agree Parish Steward schedule – Consideration of jobs for next visits. (ii) To discuss flooding issues in the village. |
| 8. | Finance (i) Payments for Approval: a) Clerk's Salary December & January. b) Clerk's PAYE December & January paid via Direct Debit. (ii) To approve invoices/requests for payment received prior to the meeting. |

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| | <p>(iii) Monthly Management Accounts Members to receive the monthly financial report and bank reconciliations. See attached papers. A non-signatory member to sign the bank reconciliation and bank statements.</p> |
| 9. | <p>Budget and Precept 2025-26 (i) To discuss and approve the final draft of the budget for 2025-26. (ii) To discuss and approve the precept demand for 2025-26.</p> |
| 10. | <p>Governance (i) To review and adopt the NALC Model Financial Regulations 2024. (ii) To discuss Elections 2025. (iii) To discuss Biodiversity Policy requirements.</p> |
| 11. | <p>Correspondence previously sent to note: (i) None.</p> |
| 12. | <p>Confirmation of date of next meeting: Tuesday 4th March 2025 at 7.30pm</p> |

For supporting documents, please see here:

